



## **Minutes of the Regular Board Meeting June 17, 2011**

### **MEMBERS PRESENT:**

Herb Grant, Chair  
Mark Flaten, Vice-Chair  
Sara Wright, Secretary  
Manijeh Daneshpour  
Kay Ek  
Denny Morrow  
John Seymour

### **MEMBERS ABSENT:**

None

### **STAFF PRESENT:**

Jennifer Mohlenhoff, Executive Director

### **GUESTS:**

Bruce Minor  
Students

## **I. ORAL EXAMINATION**

Three (3) oral exams were administered on June 8. Upon successful completion, licenses were issued to: Ashley Anomalay, and Jennifer Barnett.

Eight (8) oral exams were administered on June 16, 2011. Upon successful completion, licenses were issued to: Emily Davis, Victoria Elliot, Crystal Hackett, Brienne Foyt, Steve Wickelgren, Michael Peterson, Jennifer Bassett, and Gwen Olson.

Nine (9) oral exams were administered prior to the Board meeting. Upon successful completion, licenses were issued to: Scharlemann Klapste, Jody Mork, Molly Abeln, Lisa Weir, Lorene Jabola, Chantel Hanson, Richard Burns, Lori J. Anafarta, and Janice Jordan.

## **II. CALL TO ORDER**

Chair Herb Grant called the meeting to order at 10:30 a.m. in the University Room of the University Park Plaza Building.

### **III. CONSIDER AGENDA**

Herb Grant stated that item (IX) Rule Revision would be stricken from the agenda while the Board awaits appointment of its new Attorney General's Office representative. Further discussion regarding the proposed rule revisions will occur at the July board meeting.

Mark Flaten noted a typographical error on page 19, line 454 of the revised rules. The language "no more than" should, instead, be "no less than."

### **IV. APPROVAL OF MINUTES OF THE MAY 20, 2011, BOARD MEETING**

Denny Morrow made a motion to approve the minutes of the May 20, 2011, Board meeting as written. Manijeh Daneshpour seconded the motion. The motion passed.

### **V. ADMINISTRATIVE REPORT**

#### Budget Report:

Members reviewed the current budget and detailed vendor payment reports.

#### Legislative Update:

Jennifer Mohlenhoff provided information regarding a possible government shutdown that would begin on July 1, 2011, if the legislature does not pass, and the Governor sign, the required budget bills necessary. Jennifer advised that the Governor's proposed plan regarding government operations during a shutdown did not include keeping any of the health licensing boards open. That plan goes before a Ramsey County judge on June 23, 2011. Under this proposed plan, the office would cease operations at 4:00 p.m. on Thursday, June 30, 2011, and would not reopen until the shutdown ended. Office staff received the required layoff notices. If the shutdown extends past 14 days, collective bargaining agreements require the payout of accumulated sick and vacation leave balances, under the formula prescribed by the contracts. Negotiation between the unions and the State may change this provision. If the Board is shutdown on July 15, 2011, no Board meeting would occur on that date.

#### Supervision Seminars

In light of the possible shutdown, a tentative supervision seminar at the end of June will not be held. Plans are still proceeding for additional seminars to occur later this summer and early fall, 2011.

#### Oral Exam Update

Jennifer is proceeding with drafting the Board's annual plan for FY2012 that will provide for a funding mechanism to pay individuals qualified for, and selected to assist with, administration of oral exams, on an as-needed basis during FY2012.

#### Policy Issues

Jennifer advised as to increasing inquiries and discussion on the issues of online/teletherapy and the use of noncompete employment agreements by employers of mental health professionals. She has received a request from AAMFT for information on state laws/policies governing online & teletherapy, and had also learned of a report on telemental health in Minnesota, put out by MDH. Jennifer stated she would share the link to that report with Board members.

Jennifer stated she would provide Board members with a memorandum on the two issues in the coming month as a starting point for discussion whether the Board wishes to take any action on either issue.

## **VI. COMMITTEE REPORTS**

Personnel Committee: Herb Grant reported having met with Jennifer Mohlenhoff to discuss the results of the performance review. Board members completed review forms earlier in 2011. Herb Grant reported that the review results were positive. Under the State's managerial plan governing the executive director position, the Executive Director was eligible for a salary increase on January 5, 2011. John Seymour made a motion that the salary increase be awarded in the amount designated by the managerial plan. Mark Flaten seconded the motion. The motion passed.

No other committees had items to report to the Board.

## **VII. BOARD MEMBER TRANSITIONS**

Herb Grant recognized Manijeh Daneshpour for her eight years of service as a Board member. The June meeting was the last that she will serve on the Board. Dr. Daneshpour was presented with a certificate of appreciation from Governor Mark Dayton, as well as a recognition gift from the Board. A plaque commemorating her service will be provided at a later date. Board members, and members of the public, spoke of the fine service, wise counsel, and insightful views Manijeh has provided over the years. Dr. Daneshpour thanked the Board and spoke of her time as a Board member.

It is anticipated that a professional member and public member will be appointed and/or reappointed to the Board in the coming days.

## **VIII. ELECTION OF BOARD OFFICERS**

Under the Board's current bylaws, officers and certain representatives are elected at the June board meeting. After a review of the specific positions and their duties, the following elections were held:

Chair: Kay Ek made a motion to nominate Herb Grant as chair. Mark Flaten seconded the motion. Denny Morrow made a motion that nominations cease. John Seymour seconded the motion. Upon a vote of the Board, Herb Grant was elected Board chair.

Vice-Chair: Sara Wright made a motion to nominate Mark Flaten as vice-chair. Manijeh Daneshpour seconded the motion. John Seymour made a motion that nominations cease. Denny Morrow seconded the motion. Upon a vote of the Board, Mark Flaten was elected Vice-Chair.

Secretary/Treasurer: Manijeh Daneshpour made a motion to nominate Sara Wright as Secretary/Treasurer. Denny Morrow seconded the motion. Denny Morrow made a motion that nominations cease. John Seymour seconded the motion. Upon a vote of the Board, Sara Wright was elected Secretary/Treasurer.

AMFTRB Delegate: Manijeh Daneshpour made a motion that Herb Grant serve as the Board's AAMFTRB delegate. John Seymour seconded the motion. The motion passed.

AMFTRB Alternate: Sara Wright made a motion that Mark Flaten serve as the Board's AAMFTRB alternate. John Seymour seconded the motion. The motion passed.

HPSP Representative: Manijeh Daneshpour made a motion that Denny Morrow serve as the Board's HPSP representative. John Seymour seconded the motion. The motion passed.

## **IX. LMFT BOARD-APPROVED SUPERVISOR TRAINING/COURSEWORK DISCUSSION**

The Continuing Education Committee has reviewed the issue of appropriate training options for individuals wishing to become LMFT Board-approved supervisors. Licensees have inquired whether only MFT-specific supervisor training can be used to meet

the required, initial supervisor training requirement. Some of these inquiries are the result of the recent DHS rule change that requires Board-approved supervisor status for individuals working in certain mental health supervisory roles. The majority of these cases can be resolved by use of the variance process. The CE Committee brings the issue forward so the full Board can review and comment as to whether initial supervisory training options to achieve Board-approved supervisor status should be expanded to include coursework that is not MFT-specific.

Discussion followed that the rule revision currently under consideration would resolve this issue by modeling Board-approved supervisor training on that utilized by the AAMFT. In addition, discussion as to whether the Board could now, under current rules, limit what training may be used to achieve Board-approved supervisor status. Since all CEs are subject to Board approval, the Executive Director stated she believed the Board could mandate what training satisfied rule requirements for supervisors. Following discussion, Board consensus is that initial training to become an MFT Board-approved supervisor should focus on the field of marriage and family therapy. Licensees are free to submit training proposals that incorporate other coursework, along with rationale as to how the coursework is sufficiently linked to the practice of MFT, which the CE Committee would review.

**X. PUBLIC INPUT**

There was no public input.

**XI. OTHER ITEMS**

There were no other items.

**XII. ORAL EXAMINATION**

Three (3) oral exams were administered. Upon successful completion, licenses were issued to: Gerard LaFave, Sarah Hoover, and Michael Hettig.

**XIII. ADJOURNMENT**

Chair Herb Grant adjourned the meeting at 11:45 a.m. on a motion by Manijeh Daneshpour and seconded by Mark Flaten

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on August 19, 2011.

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Sara Wright, Secretary